TE URU KARAKA
NEWTON Central School

Rūnanga Waka-hourua - Board of Trustees

Hui Minutes

Date and time	Tūrei 23 Hune 2026	6:00pm - 9:00pm
Venue	Tāri nō Te Uru Karaka Newton Central School	
Trustees	Elizabeth Elvy - Co-Chair	Elected Member
	Manu Pihama - Co-Chair	Appointed Member
	Simon Farrell-Green	Elected Member
	Dana Salih Toogood	Elected Member
	Jackie Howard	Appointed Member
	Fa'amanu Akeripa	Elected Member
	Tiopira McDowell	Appointed Member
	Chris Carrington - Treasurer	Appointed Member
	Trudi Kareko	Elected Staff Representative
	Bryan Rehutai	Tumuaki

Apologies: Simon, Dana

	Items	Whom	Time
	Board Members- pre meeting kai	All	6.00pm
1	Karakia	Chris Carrington	6:30pm
2	Minutes, Actions and Declaration of Interest Register	Elizabeth/ Manu The minutes from the previous meeting held on the 12th May 2026 have been approved and signed at this meeting Declaration of interest Jackie Howard - Item 13	6.30-6:35 pm

4	Tumuaki Report - items to be discussed below	Bryan Rehutai	6:35- 7.33pm
	a. Staffing	The Board accepts Mehernaz Darukhanawalla's resignation. The board ratifies the resignation of Christina van der Velde The Board Ratifies the employment of Ana Imperial and Ronik Shah The Board ratifies the fixed- term appointments for Ruia Aperahama and Sharnia McMillan Internal Reassignments: Melanie McCorquindale to move to Room 5 for the remainder of 2026. The Ministry of Education has confirmed funding for additional 0.65FTTE (3.25 days per week) for a Learning Support Coordinator position starting in the 2027 school year.	
	The gifting policy- Board approval needed for a member of staff leaving (under 12 months)	The Board approves funds to be used for a member of staff leaving	
	b. Finance Report for May	The board accepts the financial report for May including the schedule of accounts paid for May	
	c. Management Letter from Audited Accounts and Remediation points	The Board adopts the updated 2026 Balance Sheet and Cashflow budgets. The Board resolves to accept the 2025 Audited Financial Statements and the Management Letter named 'Newton Central School - Management Letter 2025' as presented by Silks Audit The Board resolves to adopt management's proposed internal controls to satisfy the audit findings, specifically introducing independent receipt verification, strict weekly banking routines, standardised staff reimbursement forms, and rigorous minuting protocols	(Approve by email) Ratios, student medical information updated, Engagement . EE, DS and CC feedback and circulate via email
	d. Term 2 Policies		

	Education Outside the Classroom (EOTC) Kura Swimming Pool	The Board formally approves and adopts the reviewed policies with the following changes **Hours of supervision:** Formal supervision for ākonga on-site is provided from 8:30am to 9:00am and 3:00pm to 4:00pm. Outside these times, the grounds are unsupervised unless a student is attending the After-School Care programme, which is supervised from 3:00pm to 6:00pm. **Annual update of medical records:** Whānau must provide updated health and medical records for all students at the start of each school year, and notify the school immediately of any new medical needs as they arise. **Under "Effective teaching and learning", update the alternative learning bullet point to:** • provide alternative learning situations for ākonga unable to participate, ensuring learning plans are adjusted on a case-by-case basis to meet individual learning and well-being needs. **Supervision ratios:** Supervision ratios are dynamic and determined per activity via a risk assessment by the kaiako and Tumuaki, before being submitted to the Board for sign-off. Static ratios are not used. **Cultural considerations:** For overnight stays or complex cultural settings, such as a noho marae, tailored risk assessments and cultural planning must be established well in advance. The Board resolves to do the signage and use Board funds for adding signage to the pool and to be	BR EE DST TM TK FA JH

	Recording Photos videos and sound on Personal Devices	compliant.	
	Term 2 Assurances Safety Checking and Police Vetting Teaching Staff Registration and Performance Management Staff Conduct and Appointment Policy Employment Policy and Equal Employment Opportunities Child Protection Assessing Student Learning	Appropriate guidelines to be put in place for staff. Assurance for next meeting. The Board formally accepts all Term 2 statutory and operational assurances provided by the Tumuaki within the assurances documentation	
	e. Pou		
	f. Property Update	Rakau arriving 25th June	
	g. Medical Policy- email	Toilet Project is closed. Roofing project Clearlite replacements. 10YA window replacements	
	h. Out of Zone Enrolments for 2027	Fridge has been installed, appropriate staff trained, accessibility prohibited and medical plans have been amended and extra assurance that the medication is in both spaces. Board to approve 12 spaces for out of zone vacancies for 2027 for year 0-1.	
	i. 2027 Term Dates – requesting Board approval	Board approval given for Term dates 2027	
	j. Trial Lockdown report	The Board accepts the lockdown report	
	j. Resolution for School name change	The Board formally resolves to request a change of the school's name from Newton Central School to Te Uru Karaka Newton Central School	

5	Hareanga The EoTC forms to be sent to CC and MP and to be ratified at the next meeting	Bryan Rehutai *The board delegates Erina Henare-Aperahama to hold the card and delegates Erina Aperahama to hold and submit the receipts.* *To be ratified at the next meeting*	7:33- 7:37pm
6	NZCER Wellbeing Survey	Elizabeth Elvy To be sent out towards the end of June, to be open for 4 weeks.	7:37- 7:38pm
7	Feedback on attendance and enrolments from Auckland Chair hui including International Students	Elizabeth Elvy Spoke about some incentives for good attendance Enrolments: a lot of commented on declining enrolments International students (add to term 3 agenda	7:38- 7:45pm
8	Fundraising PTA/ Production update	Bryan Rehutai 19 parents have volunteered	7:45- 7:47pm
9	NZSBA Annual Conference	Bryan Rehutai 17- 19th July Fa'amanu and Elizabeth – to confirm (Check with Simon and Dana)	7:48- 7:52pm
10	Grants	Bryan Rehutai Board approval needed to apply to Trillian Trust and Pub Charity Ltd for a grant of $11,242.50 for the Hall AV Upgrade.50' A decision has been made by the Board to apply to Trillian Trust and Pub Charity Ltd for a grant of $11,242.50 for the Hall AV Upgrade.50'	7:52- 7:52pm
11	TUKNCS becoming accredited for Visa applications	Bryan Rehutai Bryan to see how the next round of recruiting goes and bring to the Board to the next meeting.	7:52- 8:00pm
12	Auckland Transport Update	Bryan Rehutai	8.00- 8:05pm

		New additional pedestrian crossings and new artwork	
13	Awahou Incorporated Society *(In- Committee) at 8:05pm* *Conflict of interest- Jackie Howard* *Out of Committee 8:37pm*	Elizabeth/ Manu	8:05- 8:37pm
14	Whakamutunga	Bryan Rehutai	Time finished: 8:39pm

Open Actions

Date	No	Action	Owner	Actioned by	Comments	Status
		Approve Minutes from last meeting Approve In-committee minutes 12th May	MP/ EE	MP/EE	The minutes from the meeting dated 12th May 2026 have been approved and signed at this meeting on the 23rd June 2026 The In- committee minutes from the meeting dated 12th May 2026 have been approved and signed at this meeting on the 23rd June 2026	

Closed Actions

Date	No	Action	Owner	Actioned by	Comments	Status

I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Te Uru Karaka Newton Central School dated 23rd June 2026.

Signature/ Name: _____

Co- chair: Elizabeth Elvy

Date: 18/08/26