



TE URU KARAKA  
**NEWTON**  
Central School

Board Hui Minutes

Date: 17th February 2026

Time: 6:30pm

Location: Staffroom

Presiding member: Manu Pihama, Elizabeth Elvy

**1. Karakia**

**2. Attendance**

Present: Bryan, Simon, Dana, Jackie, Manu, Fa'amanu, Tiopiro, Chris, Trudi, Elizabeth

Apologies: None

Guests: None

Minute Secretary: Jodi Morris

<b>RESOLUTION</b>	<i>That the apologies be accepted.</i>
CARRIED/ NOT CARRIED - N/A	

**3. Declarations of Interests**

Conflicts of interest declared: None

Register updated: YES/ NO

**4. Confirmation of previous minutes**

<b>RESOLUTION</b>	<i>That the minutes of the meeting held on (9th and 10th December) are true and correct record</i>
CARRIED/ NOT CARRIED (to be added to the dropbox and added to the meeting agenda on the 24th March)	

**5. Matters arising/ Action required**

*Actions reviewed, updated and noted*

5.1 *Formal appointing of Co- Chairs:*

*Manu Pihama and Elizabeth Elvy- appointed*

5.2 *Welcoming new board members:*

*Tiopiro McDowell and Jackie Howard*

*5.3 Board Members to sign Code of Conduct:*

*Signed and returned*

*5.4 Board Delegations for 2026: BoT reviewed and ratified the following Board Delegations for 2026*

*Finance Committee- Chris, Bryan*

*Property Committee- Bryan, Simon*

*Wellbeing a PB4L- Bryan, Jackie, Dana, Trudi*

*Communications Committee- Bryan, Simon*

*Pasifika Committee- Bryan, F'amanu*

*Health and Safety Committee- Bryan, Manu, Elizabeth*

*Curriculum- Bryan, Tiopira*

*School Docs (policy)- Bryan, Elizabeth, Manu*

*Out of zone enrolments- Bryan, Dana, Jackie, Simon, Chris*

*The following Board Delegations to be reviewed and ratified at the next board hui:*

*Tumauaki Taunaki (DP/ SENCo)- Deputy Principal and*

*Student Suspension Committee- all board members (except the principal)*

*5.5 2026 Board Work Plan:*

*The Board will refer to this throughout the year.*

*5.6. Board Learning Opportunities:*

*NZSPA- learning about being a board member- (a good resource)*

*5.7 Ngāti Whātua Ōrākei update:*

*Bryan met with Ngāti Whātua Ōrākei. Priority remains promoting Ngati Whatua Orakei interests. Co-governance model opportunity. Looking forward to building a relationship as a feeder school with the new kura . Ngāti Whātua Ōrākei are happy for us to go ahead with Pou.*

## **6. Governance and Strategic Items**

### **6.1 Fundraising**

*Discussion summary (governance level only):* Hiring of school facilities in 2026, school pool- community usage, haerenga fundraising.

The school to be proactive in advertising the spaces. We do have some availability. Good fundraising opportunity.

Board contribution to Haerenga. The Board will fund this for 2026 (students only).

<b>RESOLUTION</b>	The Board moves the resolution for purpose of fundraising this year: school disco, production and art exhibition
<b>CARRIED/ NOT CARRIED</b>	

## 6.2 Attendance

*Discussion summary (governance level only):*

*Attendance process to be added to the school website (Bryan to update).*

*Website, Hero, on Monday Bryan receives attendance flags from previous week. Follow-up on hero. Either an email or a meeting with the parents/ caregivers.*

<b>RESOLUTION</b>	<i>That the Attendance Data for (Term 4) be received</i>
<b>CARRIED/ NOT CARRIED</b>	

## 6.3 Health and Safety

Bryan, Steve, Jodi met Wednesday 18th February. Hazard Register for 2026 reviewed.

Monmouth Street Kea crossing remains high risk. Bryan to meet with AT.

Bike stolen- Move bikes up to the top court, to encourage students to use a lock. A police report was filed.

<b>RESOLUTION</b>	<i>That the board...</i>
<b>CARRIED/ NOT CARRIED</b>	

## 7. Tumuaki Report

*Discussion Summary:*

- *Toilet renovation - complete*
- *Roofing- provide update when date is set*
- *Maintenance for 2026*
- *Whare project- April school holidays*
- *\$16,000 grant. Gutter cleans, fale pasifika. Maintenance jobs. Boundary fence replacement. Matassa- to quote*
- *Enrolments*

<b>RESOLUTION</b>	<i>That the Tumuaki Report be received.</i>
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**CARRIED/ NOT CARRIED**

**8. Finance Report - SCHOOLED to provide December report (draft)**

*Discussion Summary: 2026 Budget to be ratified, 2025 audit update, Air Conditioning quotes to be provided*

- Budget Tracking - Surplus
- Additional TA permanent. Look to start putting this in retention to pay for this in future years.
- Secure ORS funding for 3 additional students- these students have left, so lost funding.
- List of maintenance issues- Te Whare Tapere – AC
- Board resolves to use board funds for the installation of an AC unit in the Te Whare Tapere
- Room 17 to make into a usable space (\$65,000).
- Natural playground. We have received \$38,000 in grant applications. The Board resolves to use board funds to pay the balance for the playground. Fundraising for the year to go towards the playground.

<b>RESOLUTION</b>	<i>That the Finance Report for (December) be received and expenditure ratified. That the 2026 Budget be ratified</i>
<b>CARRIED/ NOT CARRIED</b>	

**9. Policy Review - Term 1 Policies and Assurances**

<b>RESOLUTION</b>	<p><i>That the board adopts/reviews/approves the following policies:</i></p> <p>Alcohol, Drugs, and Other Harmful Substances Policy Sun Protection Digital Technology and Online Safety</p> <p>Assurances: School Planning and Reporting Health, Safety, and Welfare Worker Engagement Health Support Digital Technology and Online Safety</p> <p>Amendments required:</p>
<b>CARRIED/ NOT CARRIED</b>	

**10. In-Committee (if required)**

<i>That the board move into Committee under Section 48 of the Local Government Official Information and Meeting Act 1987 to protect privacy of natural persons.</i>
<b>CARRIED/ NOT CARRIED</b>

## 11. General Business

### 11.1 Staff Wellbeing

The staff wellness committee - Elizabeth, Trudi and Dana

The committee is looking at staff wellbeing surveys for teaching and non-teaching staff.

### 11.2 Permission for the Year 2 & 3 Orakei Marae overnight stay:

Manu to review and sign

## 12. Agenda Items for Next Hui

- Board Comms- Simon to update
- Deputising for the principal, Suspension committee - to be ratified

## Karakia Whakakapi

Meeting closed at: 8.55pm

Next meeting: 24th March 2026

## Certification

I certify that these minutes were approved as true and correct record of the Te Uru Karaka Newton Central School Board meeting held on 17th February 2026

Signed: 

Presiding Member for meeting: Manu Pihama.

Date: 27/03/26