

**Agenda Te Uru Karaka Newton Central School Board Hui**

**Tūrei 21<sup>st</sup> Ōketopa 2025**

**Apologies: Fa' Manu**

**Attendance: Elizabeth, Dana, Bryan, Simon, Trudi, Chris, Manu, Moa, Margie**

**Presiding Member: Elizabeth Elvy**

<b>Start Time:</b>	<b>Led by:</b>	<b>Discussion:</b>	<b>Action/ who:</b>
Karakia:			<b>Motions to be approved:</b>
<b>1. <u>Administration</u></b> (20 min)  1.1 Minutes from the last meeting are a correct record  1.2 BOT introductions  1.3 Signing of hardcopy of last minutes  1.4 Matters arising from minutes  1.5 Declaration of interest  1.6 Board Members Training  1.7 Ngāti Whātua Ōrākei update	Co-Chairs	Co- Chairs  1.1 Approval of 26 August 2025 minutes  1.2 BOT introduced themselves to Jackie and Tiopira  1.3 N/A  1.4 Matters arising from minutes?  1.5 Any declaration of interest?  1.6 SCHOOLED holding new Board members presentation on 4 <sup>th</sup> November  1.7 Bryan meeting with Ngāti Whātua Ōrākei on 20 <sup>th</sup> October	<b>IT IS APPROVED:</b>  1.1 The Board approves the minutes of the 26 <sup>th</sup> August 2025 hui  1.2 Moa and Margie are stepping down in 2026  1.3 N/A  1.4 N/A  1.5  1.6  1.7 Met on 20th October. Sub- committee made up of Dana, Manu- to go over MOU. Update to be given at next hui
<b>2. <u>Strategic Discussions</u></b>  2.1 Strategic planning  2.2 Tumuaiki report  2.3 Board Resolutions	Principal  Principal  Principal	2.1 Draft Strategic Plan  2.2 Bryan to report  2.3 Bryan and Dana working with	<b>IT IS APPROVED:</b>  2.1 Strategic plan to go to TeWhou 1st before it is finalised. The Board endorses the pending completion

		Mentoring Inspiration-board approval needed	
		2.4 Playground Grant	2.4 The Board of Trustees of Newton Central School agree to apply to Trillian Trust and Dagon for a Playground Grant
<b>3. <u>Policies under review</u></b>	Principal	3.1 Employment Processes, Bullying, Behaviour, Physical Restraint.  3.2 (Add alcohol and drug policy)  3.3 AI Policy (not a board policy to review, sub-committee to be agreed)	3.1 Look at forming a subcommittee for the review of the policies: Elizabeth, Simon  3.2 To be followed up at next hui  3.3 To be followed up at next hui
<b>4. <u>Financial</u></b> (20 min)			<b>IT IS APPROVED:</b>
4.1 SCHOOLED Financial Report	Principal/ Chris	4.1 September SCHOOLED report	4.1 Good position financially
4.2 School Budget	Principal	4.2 Surplus. Budget Lines. Setting budget for 2026	4.2 The Board approves the changing of the expense lines 71016 and 71030 to 75067 to pay for repairs to the exterior of the Fale Pasifika.  The board resolves to raise the Minor Capital projects to \$5000
4.3 Toilet Block Update	Principal	4.3 Bryan to provide an update on toilet block	4.3 STAK have the opportunity to remediate within a timeframe.
4.4 Property and Maintenance Update	Principal	4.4 Bryan to provide property update- Including grant money received. \$5 000 from Mitre 10. Natural Playground grant and Room 17	4.4 All Clear Mould and Moisture Assessment for Room 17. After the initial remediation there will be a better idea of what it will cost.

<p>5 <b>Fundraising</b></p>	<p>Principal</p>	<p>5.1 Fundraising Strategy</p> <p>5.2 School Pool – community usage</p>	<p>Simon and Dana to join next meeting. Collective fundraising would be beneficial.</p> <p>Board resolves to apply the fundraising for the Fale Pasifika for the shortfall of \$16,000</p> <p>5.2 Not in a position at the moment. To be added to agenda for next hui</p>
<p>6 <b>Fia Fia Day</b></p>	<p>Principal</p>	<p>6.1 Update on Fia Fia Committee Meeting that took place on 9<sup>th</sup> October.</p> <p>6.2 Board to decide how to thank and acknowledge the Fia Fia Committee</p>	<p>6. 1 The committee is made up of Bryan, Fiona, Christiana, Lucy, Axel and Pia. SOPS completed. Committee to go through and make sure it's all ok.</p> <p>Health and safety- Manu to look.</p> <p>6.2 Morning tea for parent volunteers on the 11<sup>th</sup> December and a small gift to thank for all the work done</p> <p>Senior Leadership to acknowledge the committee on the day.</p>
<p>7 <b>Staffing</b></p>	<p>Principal</p>	<p>7.1 Fixed Term Contracts – ending in Term 4</p> <p>7.2 Discussion for Board to fund a teacher and teacher aide in 2026</p>	<p>7.1 3 fixed- term contracts coming to an end. 2 permanent positions available in 2026. 1 teacher and one TA.</p> <p>7.2 The Board resolves 1 permanent TA will be appointed and the Board will fund this role.</p> <p>The Board resolves that 1 permanent staff member will be appointed and the</p>

			Board will fund this role.
8 <b><u>Other Business</u></b>	Chair	8.1 Staff Wellness Survey  8.2 NZEI union strike – how to support staff  8.3 Attendance	8.1 Staff Survey: Trudi- teacher rep. Bryan and Dana to help staff wellness survey. Whole staff morning tea this term to agree Board funded- 16 <sup>th</sup> December  8.2 Signs around the school in support  8.3 Board to send comms to parents to explain holidays during term time and absences.  Bryan has a meeting with the truancy officer to discuss how we engage with the whanau  Board accepts attendance data
9 <b><u>Agenda Items for Next Meeting</u></b>		ACTION:	
Whakamutunga:  Time finished: <u>22.18pm</u>			

**Inward Correspondence:**

- Tumuaki report

**Outward Correspondence:**

*I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Newton Central School, dated 21<sup>st</sup> October 2025.*

Signature / Name

Co-chair: 

Co-chair: \_\_\_\_\_

Elizabeth Ely.