

NEWTON CENTRAL SCHOOL



GUIDELINES AT LEVEL 2 2.0 FOR PARENTS

PURPOSE

- Newton Central School aims to be a Covid-19 free school environment for all students, staff and whanau. The following measures will be in place throughout Level 2 and will be continuously reviewed to protect our community.

The overriding principles for Alert Level 2 2.0 are:

- to **minimise the risk** that someone gets infected in the first place
- to ensure we can **identify and contact** anyone who has been in close contact with a person, if someone in a school is infected
- understand that Level 2 is **not business as usual**

It is safe for all students and staff to return to school in Alert level 2 2.0. **Schools are safe because hygiene habits will be strong, and schools will put into place safe and sensible practice.**

Face coverings are not required in schools and early learning services at any alert level. Any children, young people, or teachers who wish to wear face coverings at schools or early learning services may do so if they want to. They are entitled to make this decision and should not be criticised for doing so.

The expectation of the government, community, staff and regulators is that schools will meet the highest possible standards and that **Boards of Trustees, management and individual staff actively manage adherence to the safety measures and expectations.**

The guidelines have been based on the Managing Health & Safety Guidelines Published by the MOE & MOH

KEY AREAS	Minimising Risk - Safe & Sensible Practice	WHO
People on-site, Monitoring Health	<p>Who can be on-site when school starts for children?</p> <p>Staff & Students:</p> <ul style="list-style-type: none"> Staff and students at higher-risk of severe illness from COVID-19 can return to school. A plan will need to be agreed together, to manage this safely The expectation is that with the exception of some students who are sick, all students will be attending at Alert Level 2 2.0 School will notify all Term 3 New Entrant children about when/how to start school at Level 2 2.0 via separate email. New families to refer to that email for guidance Staff such as RTLB, itinerant music teachers and relievers will be able to return to support the school <p>Who should stay home?</p> <ul style="list-style-type: none"> Anyone who is sick must stay home Staying home if sick: <ul style="list-style-type: none"> Symptoms to monitor for are any respiratory symptoms such as cough, fever, sore throat, runny nose, shortness of breath/difficulty breathing and temporary loss of smell. These symptoms are similar to a range of other illnesses and do not mean a person has COVID-19. However, anyone with any 	<p>Senior Leadership Team Health & Safety committee</p> <p>Admin team</p> <p>Everyone onsite</p>

	<ul style="list-style-type: none"> ▪ Only known adults to collect children from their regular entry/exit gate (the same gate should be used every day) ▪ Students on kea crossing duty from Day 1 Monday 31 August ▪ Pedestrian gates will be closed except when children are scheduled to arrive/leave ▪ Carparks will only be available to staff. All carpark gates locked at all times <p>Departure protocols for children:</p> <ul style="list-style-type: none"> ▪ <i>All children to have left school by 3pm (unless at sKids)</i> ▪ There will be varied times for children to exit the school between 2.45pm - 3pm ▪ All children will need to be off campus by 3.05pm ▪ Parents are to inform their children about which gate they are dropping them off and collecting them from ▪ Any children not collected by 3.10pm will be shepherded/directed to the office where their parents will be contacted and they will wait for pick up ▪ Parents picking up children in cars must stay in them and collect them from the allocated 'pick up/drop off' zone: <ul style="list-style-type: none"> ○ GATE D (Monmouth St Room 13) opposite our school Pedestrian Crossing <p>At 2.50pm these students will be released:</p> <ul style="list-style-type: none"> ▪ Year 4 – 6 children and older siblings will leave with their younger siblings to be picked up by parents or as per their normal routine <p>At 2:55pm</p> <ul style="list-style-type: none"> • sKids children are released and go to Room 16 • Children being picked up by car <p>At 3.00pm these students will be released from class to leave:</p> <ul style="list-style-type: none"> ▪ All other children remaining – eldest and/or only, Year 1 - 3 ▪ In the afternoon teachers will help to shepherd/direct any children who are lingering in the vicinity of their classroom to their regular drop off/pick up gate or the office if necessary <p>Parents/Caregivers and Visitors:</p> <ul style="list-style-type: none"> ▪ Whānau/visitors must enter via the Gate A (Monmouth St main gate) and report straight to the school office to be included in the Contact Tracing register <ul style="list-style-type: none"> ○ If parents need to enter the school with their children, this is to be done after 9.00am and they must register at the office first ▪ Visitors, by appointment, can be on site between 9.15am - 2.30pm <ul style="list-style-type: none"> ○ Visitors wait at the Gate A on Monmouth St outside school ○ Our school's NZ COVID Tracer QR code is available at each gate ○ All visitors sign in (and out) at the office, and are issued with a Visitor sticker to be worn while on-site ○ Visitors are escorted if they need to move around the school, if they're collecting a child, the child will be brought to the office ○ Gates will reopen for students to leave at 2.45pm by staff ▪ Whānau/visitors will observe all (prominently displayed at entry points) school hygiene practices ▪ Expectations and practices for entry/exit will be publicly displayed and made known to whānau, visitors and service providers 	<p>BASC staff, Kaiako Kaiāwhina Tamariki Whānau</p>
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<p>Hygiene & Cleaning, Maintaining Safety</p>	<p>N.B.</p> <ul style="list-style-type: none"> • There is no bubble concept at Level 2 2.0 so there are no restrictions on groups of children and students mixing with others on site • Classrooms can be used by different student groups/classes and different groups of students in each class • Teachers/staff are not restricted to one group and can move freely between groups of students <p>HOWEVER good hygiene practices will continue to be a priority at Alert Level 2 2.0 as the best way to minimise potential spread of COVID-19. We ask parents to educate their children on these expectations before they return to the school.</p> <ul style="list-style-type: none"> • The COVID-19.govt.nz and Ministry of Health websites are a good source of information including: <ul style="list-style-type: none"> ○ Hand washing ○ Cough and sneeze etiquette ○ Cleaning surfaces • 4H protocol – no handshakes, hongis, hugs, high fives <p>Personal Hygiene</p> <ul style="list-style-type: none"> • Teachers will spend time on Monday 31st August, Day 1 of return establishing hygiene protocols with students as part of their revised class treaty (coughing into your elbow, regular handwashing and drying) • Children and staff to wash their hands with soap or hand sanitiser whenever they enter and leave the classroom space and before/after eating. • Any wounds to be covered • Hand sanitiser will be readily available in each space and children will be encouraged and reminded to use it. Staff will monitor supply levels and communicate with Julie when more is needed <p>Physical Distancing</p> <ul style="list-style-type: none"> • In an Alert Level 2 2.0 school environment, this means children, young people, and staff maintaining a physical distance so that they are not breathing on or touching each other, coupled with good hygiene practices (coughing into your elbow, handwashing and drying) and regular cleaning of commonly touched surfaces. • There does not need to be a specific physical distancing measurement but where practicable 1 metre should be used as a guide, particularly between adults. • There are situations where physical distancing is not possible, such as some sporting activities. In these situations, extra emphasis on handwashing and drying (or cleansing with hand sanitiser) before and after activities and regular cleaning of equipment will be required. <p>Equipment</p> <ul style="list-style-type: none"> • Playgrounds and sports equipment – will be used but hand washing hygiene to be maintained • Children to bring only essential equipment to school each day - <i>no toys to be brought from home as they bring an unacceptable level of risk to our school community (in line with our existing policy)</i> 	<p>Everyone onsite</p> <p>All staff</p> <p>Everyone onsite</p> <p>Everyone onsite</p> <p>Teachers, kaiāwhina, students</p>
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	<p>Food and Drink</p> <ul style="list-style-type: none"> • All eating to be actively supervised by the staff. Students will be taught how to clean and tidy the space when eating is over, and to wash their hands carefully before and after. • Children are not to share food or drinks. Children to bring own drink bottles where possible • EZLunch orders will begin on Monday 7 September 	
First two weeks of school	<p>First two weeks of school</p> <ul style="list-style-type: none"> ▪ Focus on reintegration, re-connection, stability, creating routines, learning environments etc. to meet the needs of children ▪ Create health and safety routines ▪ Begin to re-establish solid classroom learning programmes 	Teachers, kaiāwhina
Activities & Events	<p>Activities and Events</p> <ul style="list-style-type: none"> • For events, there are no restrictions on numbers of people indoors or outside at schools and early learning services other than what other public health or health and safety measures require. • Assemblies – there will be no whole school assemblies until Alert Level 1. • Inter-school events – these will be limited to Year 6 students only • No fieldtrips in Term 3 	Staff Whānau